



North Country EMS Program Agency

“Serving Jefferson, Lewis & St. Lawrence Counties”

www.ncemsprogramagency.org

Date: April 4th, 2018

To: All North Country Transport Ambulance Agencies

From: Ann Smith, FDRHPO NCEMS Program Agency Director

RE: PCR's

To ensure continuity of care for your patient please make sure that you leave a copy of your prehospital care report (PCR) at the hospital.

For agencies who complete electronic PCR's (ePCR) it is recommended that the ePCR be done within 2 hours or by end of your shift (for those who work shifts) if you are unable to complete at hospital or due to multiple calls. The shorter time frame is of the utmost importance if the potential exist that the patient will be transferred to another facility.

Agencies utilizing electronic PCR's must leave a “run sheet” if unable to complete the ePCR at the hospital. The run sheet document must minimally include: patient demographics; presenting problem; assessment findings; vital signs; and treatment rendered.

NYS Bureau of EMS Policy Statement 12-03 Electronic Data Submission states:

- The patient records have to be provided to the receiving hospital at the time the patient care is transferred or a predetermined written plan with the hospital must be in place.
- EMS services are required to leave a paper copy or transfer the electronic PCR information to the hospital prior to the EMS service leaving the hospital. This document must minimally include, patient demographics, presenting problem, assessment findings, vital signs, and treatment rendered.

Title 10 NYCRR Part 800.15: (b)

- (1) A prehospital care report shall be completed for each patient treated when acting as part of an organized prehospital emergency medical service, and a copy shall be provided to the hospital receiving the patient and to the authorized agent of the department for use in the State's quality assurance program;

Title 10 NYCRR Part 800.21:

An ambulance/ALS-FR service shall:

- (l) maintain a record of each ambulance call...

ePCR agencies will be required to identify how a chart is transferred for continuity of care with their certificate of need renewals as DOH form 5136 is incorporated into renewal packets.